

CLASS SPECIFICATION
County of Fairfax, Virginia

CLASS CODE: 4150 **TITLE:** ANIMAL CONTROL OFFICER III **GRADE:** P-23

DEFINITION:

Under the general supervision of the Chief Animal Control Officer, enforces state and local animal control laws and ordinances through the supervision of Animal Control Officers during an assigned shift; and performs related work as required.

DISTINGUISHING CHARACTERISTICS OF THE CLASS:

This class differs from the Chief, Animal Control Officer in that the Chief, Animal Control Officer is the first management level and the second level of supervision within the animal control functional area, whereas the Animal Control Officer III serves as first level supervisor over the Department's animal control function. As a first line supervisor, the animal Control Officer III deals with day-to-day issues, assignment of work, and training of employees.

The Animal Control Officer III differs from Animal Control Officer II in that Animal Control Officer III serves as first-level supervisor, whereas the Animal Control Officer II handles the more complex or specialized assignments related to animal control.

ILLUSTRATIVE DUTIES:

Assigns and reviews Animal Control Officer investigations and cases, maintaining daily and monthly workload statistics;
Advises subordinates on difficult problems and responses to public complaints;
Responds to cases involving serious bodily harm or extensive property damage;
Aids subordinates in the field on unusual cases, and provides backup if required due to excessive Animal Control Officer caseload;
Oversees court cases involving vicious, destructive or cruelty cases;
Maintains the vehicle maintenance schedule;
Administers rabies control ordinances;
Serves as agency training coordinator;
Speaks to civic associations interested in wildlife issues;
Destroys and immobilizes dangerous animals;
Responds to emergency call-outs at night and weekends.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of techniques involved in the control and apprehension of dogs, cats, and other animals, including wild game, any of which may be diseased or vicious;
Knowledge of pertinent laws, regulations, and ordinances regarding animal control;
Knowledge of supervisory techniques;
Ability to move heavy, immobilized or resistant animals;

Ability to lift, carry and move up to 50 pounds;
Ability to deal effectively with the public;
Ability to successfully complete law enforcement training courses required by Article 5 of the Virginia Comprehensive Animal Laws, within the prescribed time frame;
Ability to successfully complete chemical immobilization training.

EMPLOYMENT STANDARDS:

Any combination of education, experience, and training equivalent to:
High school graduation or a G.E.D. issued by a state department of education; PLUS
Three years of experience in animal control activities comparable to the level of work performed by an Animal Control Officer I.

CERTIFICATES AND LICENSES REQUIRED:

Possession of a valid Motor Vehicle Driver's License;
Certification in the use of controlled substances for the euthanasia of animals;
Certification in firearms proficiency;
Certificate in chemical immobilization;
Certification of in-service training mandated by Title 3.1, Chapter 27.4 of the Code of Virginia.

NECESSARY SPECIAL REQUIREMENTS:

Must be at least twenty-one years old;
Must be a U. S. citizen;
Must be able to obtain a Class A medical rating in the assigned medical group prior to appointment;
Must successfully complete a background investigation and polygraph examination prior to appointment.
May be subject to emergency callout after hours.

REVISED:	April 17, 2001
REVISED:	March 9, 1993
REVISED:	October 19, 1992
REVISED:	March 27, 1991
REVISED:	April 15, 1985